

CTE Committee Meeting

Date: Monday, December 2, 2019

Time: 1 p.m. to 2:30 p.m. , Room 405

Person/Time	What?	Notes/ Action Items
Kristin Lima, Micah Merrick	Welcome a) Norms	<p>Introductions: There are some new faces in the room including our Regional Director for Business and Entrepreneurship, hosted by Chabot, Micah Merrick.</p> <ul style="list-style-type: none"> • Most areas should have a Regional Director and are encouraged to reach out to them. <p>Other new faces in the meeting include: Jerome Manos, Cristina Moon, Yvonne Vanni and Gabe Chaparro- Welcome!</p>
	Approval of Minutes	<p>Motion to approve: Chris March Seconded: Kevin Kramer All in favor Abstentions: Gabe Chaparro, Arun Goyal, Matt Kritscher, Victoria Ugaki.</p>
	<p>2) Action Items a) Review of Shared Governance Document i) Survey Monkey out today ii) Approval by December 5th</p>	<p>The representatives from each division need to be confirmed. Each division has their dean and two other representatives, it can be classified professional, faculty or administrator.</p> <ul style="list-style-type: none"> • Dov Hassan was added to AMC representatives <p>The survey will be sent out after this meeting so please vote ASAP. There will be a short turnaround (December 5th).</p>
	<p>3) Discussion/Information a) Update on Regional Events (1) K-14 SWP work (2) Regional Joint Ventures (3) Regional Directors</p>	<p>Every meeting agenda for this committee will include an item to discuss Regional activities that you are involved in as well as SWF updates on activities.</p> <p>K-14 Updates: There is a ROP meeting is coming up to see what they're going to be putting in for their application. Friday there is a meeting to see what is coming up. ACOE, recently clarified responsibilities for this current round.</p> <p>When a K-14 application is submitted, they are required to have a community college partner. If you are contacted by anyone who is asking for a match, please contact Kristin so she can figure out where it is coming from.</p>

	4) Events	<p>The ECD Career Fair is coming up, tomorrow, November 19. 15-20 different companies will be coming together in the foyer of building 400 and in room 405. There will be another ECD Career Fair in Spring.</p> <p>The ATB Career and Networking Fair is coming up in April.</p> <p>Chabot Area Counseling Collaborative- Counseling has been working to create a one-day counseling conference to focus on pathways. They are planning to hold it in April.</p>
	<p>Next Steps</p> <p>a) Next meeting is February 3 at 1pm, room 405</p>	<p>No meeting on Finals week or first week of school.</p> <p>Next meeting Feb. 3rd.</p>
	Attendees	<p>Kristin Lima, Nancy Cheung, Claire Bailey, Victoria Ugaki, Yvonne Vanni, Kevin Kramer, Eric Shultz, Chris March, Mike Sherburne, Christina Read, Bob Buell, Adam Hathaway, Connie Telles, Frank Ko, Micah Merrick, Sara Parker, Matt Kritscher, Arun Goyal, Nathaniel Rice, Jerome Manos, Deonne Kunkel-Wu, Cristina Moon, Stacy Thompson, Hilal Ozdemir, Debbie Trigg, Gabriel Chaparro</p>

Key Dates: February 3, 2020, Monday, 1pm-2:30pm – Next Meeting